



## Renewal Instructions

1. Visit <http://www.FLHealthsource.com>
2. Click on the “Renew My License” link.
3. Select the correct profession.
4. Enter your user name and password.
  - Please note your user ID and password were mailed with your physical license.
  - If you are having trouble accessing your account, please try the alternate login process, located at the bottom of the login screen.
  - If you require further assistance, please contact the MQA Communication Center at 850-488-0595.
5. Click “Renew License” from the column on the left hand side of the page.

You may **RENEW ONLINE** if:

- You do not need to change the status of your license.
- You have a credit card/debit card to complete the transaction.
- Your license status is not 'Military, Active'.
  
- If your license was 'Clear/Active' or 'Clear/Inactive' before the deadline and you do not need to change your status, you will be assessed a delinquency fee. The delinquency fee will be in addition to your renewal fees, if you renew after the deadline.
- If your license was 'Delinquent, Active' or 'Delinquent, Inactive' before the renewal deadline, it will be moved to 'Null and Void' status after the renewal deadline and you should contact your Board office for instruction.

You may **RENEW BY MAIL** if:

- You need to change the status of your license.
- You need to pay using a cashiers check or money order.
- You do NOT have a credit card/debit card to complete the transaction.
- You need to submit your Continuing Education with your renewal (Radiologic Technologists only)
- Your license is in 'Military, Active' status.