

**BOARD OF CLINICAL SOCIAL WORK, MARRIAGE & FAMILY THERAPY AND
MENTAL HEALTH COUNSELING EXAMINATION INFORMATION**

REGISTERED INTERNS MAY REQUEST APPROVAL TO TAKE A NATIONAL EXAM BEFORE FINISHING THE 2-YEAR POST-MASTERS SUPERVISED INTERNSHIP IF ALL GRADUATE ACADEMIC COURSEWORK AND GRADUATE PRACTICUM EDUCATIONAL REQUIREMENTS ARE CERTIFIED BY THE BOARD AS COMPLETE.

TO REQUEST EXAM APPROVAL, CONTACT

CHIQUITA PRINCE FOR CSW, SHARON CARRAWAY FOR MFT OR SARAH SHELTON FOR MHC
(850) 245-4474 – CHIQUITA_PRINCE OR SHARON_CARRAWAY OR SARAH_SHELTON@DOH.STATE.FL.US

CLINICAL SOCIAL WORK - \$260 DIRECT TO ASWB (Assoc of Social Work Bds) 1-888/579-3926

Board approved candidates register by phone or at the web site www.aswb.org for the clinical level of the ASWB National Social Work Exam. The exam is offered Mon-Fri by individual appt computer-based format at test sites in Florida and across the country. A sample test booklet and online practice exam are available for purchase from ASWB at 800/225-6880. The ASWB website (www.aswb.org) includes an outline of the clinical level exam content, exam site list, and a candidate handbook. Special accommodations information and applications are found in the ASWB candidate handbook. These requests must be made through ASWB.

MENTAL HEALTH COUNSELING - \$195 DIRECT TO NBCC (Nat'l Bd for Cert Counselors) 336/547-0607

Board approved candidates register for the National Clinical Mental Health Counselors Exam (NCMHCE). Testing is the first two full weeks of each month by individual appt computer-based format at eight test sites in Florida (Jacksonville, Lakeland, Miami, Ocala, Casselberry, Sarasota, Tallahassee and West Palm Beach) or any available site across the country. NBCC estimates a 4-6 week lead time to process exam registrations and fees. Candidates are urged to take account of this processing time in planning their testing schedule. Applications for special accommodations should be submitted at least sixty (60) days in advance of the desired testing month to guarantee approval. You may find Special Accommodations applications and instructions at the following website: <http://www.doh.state.fl.us/mqa/exam/spectest.htm>

MARRIAGE AND FAMILY THERAPY – \$224 DIRECT TO PES (PROF EXAM SERVICES) 212/367-4389

Board approved candidates register for the Association of Marital and Family Therapists (AMFTRB) national MFT exam administered by Professional Examination Services (PES). The exam is available by individual appt computer-based format during four-week “windows” in Jan/Feb, May/June, Aug/Sep and Oct/Nov at Thomson-Prometric Florida test sites or across the country. Candidates pay a \$75 fee direct to Thomson-Prometric when scheduling the exam appointment. Applications for special accommodations should be submitted at least sixty (60) days in advance of the desired testing window to guarantee approval. You may find Special Accommodations applications and instructions at the following website: <http://www.doh.state.fl.us/mqa/Exam/spectest.htm>

Marriage and Family Therapy National Examination Schedule

<p align="center">MFT APPLICATION DATES</p> <p>LICENSING APPLICANTS WHO HAVE COMPLETED 2 YEARS OF POST-MASTER’S SUPERVISED EXPERIENCE SHOULD SUBMIT “THE APPLICATION FOR LICENSURE” BY THIS DATE.</p> <p>REGISTERED INTERNS APPROVED BY BOARD STAFF TO SIT FOR THE EXAM MUST REQUEST THE EXAM MATERIALS FROM THE BOARD OFFICE IN TIME TO MEET THE <u>MFT BOARD REGISTRATION DEADLINE</u>.</p>	<p align="center">MFT BOARD EXAM REGISTRATION DEADLINES</p> <p>BOARD APPROVED CANDIDATES, INCLUDING LICENSING APPLICANTS AND INTERNS, NEED TO SUBMIT THE “MFT BOARD REGISTRATION FORM” BY MAIL, FAX (850)921-5389 OR EMAIL TO THE MFT BOARD OFFICE. BOARD STAFF PLACES APPLICANTS NAME ON THE APPROVED CANDIDATE LIST SENT TO PES FOR A SPECIFIC EXAM WINDOW.</p>	<p align="center">MFT EXAM DATES</p> <p>BOARD APPROVED CANDIDATES SUBMIT PES FEE & REGISTRATION FORMS TO ARRIVE IN PES NEW YORK CITY OFFICES NO LATER THAN 14 DAYS PRIOR TO THE OPENING DATE OF A SPECIFIC TEST WINDOW. PES THEN MAILES AN AUTHORIZATION TO TEST LETTER TO CANDIDATES WITH PERMISSION TO SCHEDULE AN INDIVIDUAL APPOINTMENT AT A THOMSON-PROMETRIC TEST CENTER.</p>
	November 16, 2011	Jan 16 – Feb 11, 2012
January 23, 2012	March 21, 2012	May 21, 2012 – June 16, 2012
April 11, 2012	June 13, 2012	August 13 – Sept 8, 2012
June 22, 2012	August 22, 2012	Oct 22, 2012 – Nov 17, 2012