



**Emergency Medical Services Advisory Council's  
 “Emergency Medical Dispatch” Action Plan For  
 EMS 2010 – 2012 Strategic Plan Objective Number 10.1**

**Chair: Chief Michael Patterson**

**Date: October 6, 2010**

**Strategic Objective #** 10.1: Improve EMS radio communications between transports and receiving hospitals

**Measure:**

- a. Determine percentage of primary systems using UHF vs. 800 MHz vs. SLERS vs. FIN
- b. Determine percentage of MED8 capable agencies
- c. Determine percentage of narrowband compliance agencies and counties

1	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A				•
B				•
C				•
D				•
E				



**Emergency Medical Services Advisory Council's  
 “Emergency Medical Dispatch” Action Plan For  
 EMS 2010 – 2012 Strategic Plan Objective Number 10.2**

**Chair: Chief Michael Patterson**

**Date: October 6, 2010**

**Strategic  
 Objective #**

10.2: Improve agency access to training and education

**Measure:**

- d. Develop training curriculum for radio systems education
- e. Develop training curriculum for radio programming/operation
- f. Develop training for upcoming changes to public safety radio (P25, 700MHz)

1	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A				•
B				•
C				•
D				•
E				



**Emergency Medical Services Advisory Council's  
 “Emergency Medical Dispatch” Action Plan For  
 EMS 2010 – 2012 Strategic Plan Objective Number 10.3  
 Chair: Chief Michael Patterson  
 Date: October 6, 2010**

**Strategic Objective #** 10.3: Improve agency access to federal and state funding

**Measure:** g. Determine available grants, qualifications, timelines and processes

1	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A				•
B				•
C				•
D				•
E				



**Emergency Medical Services Advisory Council's  
 “Emergency Medical Dispatch” Action Plan For  
 EMS 2010 – 2012 Strategic Plan Objective Number 10.5**

**Chair: Chief Michael Patterson**

**Date: October 6, 2010**

**Strategic Objective #** 10.5: Improve capability to communicate preparation for disasters

**Measure:** h. Determine communication methods being used by Emergency Service Function 8 (ESF8)  
 i. Develop Standard Operating Procedures that involve EMS

1	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A				•
B				•
C				•
D				•
E				



**Emergency Medical Services Advisory Council's  
 “Emergency Medical Dispatch” Action Plan For  
 EMS 2010 – 2012 Strategic Plan Objective Number 10.6**

**Chair: Chief Michael Patterson**

**Date: October 6, 2010**

**Strategic Objective #** 10.6: Increase awareness, integration, and support of EMD in the Florida public safety environment

**Measure:** j. # of agencies utilizing EMD

1	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A				•
B				•
C				•
D				•
E				

**Instructions on How to Complete the Above “Strategic Planning/Action Plan Template”:**

***\*\*Utilize last 5 minutes of meeting to complete action plan template to report progress on **strategic plan objectivities or other activities being conducted by your committee/workgroup.*****

1. Be sure to insert your committee/workgroup name in the header (delete red text and insert name).
2. Delete red text indicating “Insert Number” and insert your assigned objective number.
3. Delete red text indicating “Insert Name” and insert the name of the committee chair.
4. Delete red text indicating “Insert Date Submitted to the Strategic Planning Coordinator...” and insert the date submitted.
5. Strategic Objective: List the strategic objective # and the objective listed in the Strategic Plan.
6. Measure: List the measure for that specific objective # which is listed in the Strategic Plan.
7. Action Steps Column: Insert an action step your committee will be taking to meet the strategic objective. Please list steps separately under the “Action Steps” column (add additional rows when necessary). For example, if your objective is to integrate pediatric issues into educational programs then one of your action steps may be to survey all provider agencies to identify pediatric issues they frequently see. Insert “Develop Pediatric Issues for Providers Survey” as an action step. Additional action steps may be needed to complete this task, such as, deployment of survey; list this as a separate action step.
8. Responsible Person: Please list the specific committee member that has lead on this task.
9. Timeline: List the timeframe to complete the task, if the task is complete type in “Complete” in that column.
10. Status: List the status of the task. Insert bullets that outline the steps that have been taken to complete that task. For example, if the task is to “Develop Pediatric Issues for Providers Survey” some of the steps may include: developing the questions for the survey, contacting the Bureau to assist with the distribution of the survey, etc... Each of these steps would be a separate bullet.
11. Send updated action plan to the Bureau of EMS to be posted on the web. This is why the responsible person is important. Other committees may need your assistance and need a specific point of contact.

You are not limited to the amount of rows for action steps. If you are utilizing the electronic version of this template, you may click in a row (be sure cursor is in the row), and then select table, then select insert rows below. This will add additional rows you will need as your committee makes progress with the assigned objective.

Developing your action plans may assist your committee in determining future needs for EMS. These may be ideas for future strategic plans. Please make note of those issues that come up for future strategic planning sessions.